



# ST PETER-IN-THE-FOREST

## CHURCH & COMMUNITY CENTRES

REGISTERED CHARITY NUMBER 1128173



**ANNUAL REPORT & ACCOUNTS**  
**FOR THE**  
**PAROCHIAL CHURCH COUNCIL**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**

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**INCUMBENT:**  
REVD CANON ALEX SUMMERS  
(INTERIM PRIEST)  
C/O 122 FOREST RISE  
WALTHAMSTOW  
LONDON  
E17 3PW

**BANK:**  
THE COOPERATIVE BANK  
P O BOX 250, DELF HOUSE  
SOUTHWAY, SKELMERSDALE  
WN8 6WT

**INDEPENDENT EXAMINER:**  
JOHN R. CALADINE FCCA CTA FCIE  
CALADINE CERTIFIED ACCOUNTANTS  
CHANNY HOUSE  
22 UPPERTON ROAD  
EASTBOURNE  
EAST SUSSEX  
BN21 1BF

## Aim and Purposes

The Parochial Church Council (PCC) of St Peter-in-the-Forest, Walthamstow has the responsibility of cooperating with the Interim Minister - the Reverend Canon Alex Summers, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of: the parish church building; the Peterhouse Church & Community Centre at 122 and 122a Forest Rise, Walthamstow.

As stated in the Preface to the Declaration of Assent (set out in Canon C 15 of the Canons of the Church of England): "The Church of England is part of the One, Holy, Catholic and Apostolic Church worshipping the one true God, Father, Son and Holy Spirit. It professes the faith uniquely revealed in the Holy Scriptures and set forth in the catholic creeds, which faith the Church is called upon to proclaim afresh in each generation. Led by the Holy Spirit, it has borne witness to Christian truth in its historic formularies, the Thirty-nine Articles of Religion, The Book of Common Prayer and the Ordering of Bishops, Priests and Deacons.

The Trustees have considered the Charity Commission guidance on public benefit and consider that the activities of the charity meet its objectives and provide a benefit to the public.

***Fr Alex Summers***

## Interim Ministry Report

Dear Friends,

It has been a busy year for growth in our parish as we continue to discern God's will and calling to be a 'unique forest church' and look forward to the next stage of ministry beyond Interim Ministry. To reiterate what I wrote last year:

*Interim Ministry is a growing ministry in our diocese. It gives parishes the space to explore the past, celebrate the present, and look with hope to the future, with all the possible options of future ministry. I was invited to be an interim minister with you after a time of exploration in which the PCC identified the need for a space to take stock and explore the vision of what it is to be a unique forest church.*

A lot has changed since this time last year and while the original request for Interim Ministry is still relevant, my own ministry at St Peter's is looking like ministry in a much more settled parish. This is a good thing because it brings new challenges, hopes, and questions to the fore:

- What will a sustainable and longer-term ministry at St Peter's look like?
- How can management and governance structures be improved and streamlined?
- How can we improve income for our church and Peterhouse spaces?
- How can we get more people involved in the mission of the parish, working closely with our Red Balloon mission partners?
- How do we further develop our ministry partnership in our MMU
- What will the priorities for the new PCC be?
- Who will be the next vicar of St Peter's?

I think it's also worth reiterating core elements from the 'Activity Plan' which came out of the Heritage Lottery Fund Project:

**'Our Vision: To be a transforming presence and inspirational hub for community activity - bringing the church to life and life to the church.'**

And the original aims...

- **To become a vibrant, creative, attractive and active church that provides events and activities that cater for the needs of local people, and enhance and enrich community life.**
- **To develop strong and lasting partnerships to extend our ability to offer participation, learning, wellbeing and purposeful lives for all members of the local community.**
- **To bring life and meaning to our hidden heritage stories, ensuring that the church's place in Walthamstow's history is known and appreciated.**
- **To ensure that our activities are practical, sustainable and financially viable now and into the future.'**

There's much to be done over the next year and much to rejoice in – both in what has been and for what will be.

It has been wonderful to have had almost a year worshipping together in person and have a settled pattern of services – both indoors and out – reflecting the unique and lovely character of St Peter in the Forest. To see the bigger picture of St Peter's is to see that there are many 'congregations' (the list is a long one but just think of all the groups and acts of worship that now have a home at St Peter's!); a beautiful mosaic of what God is already doing in our church and wider community.

I want to thank Frances and Anita, the ministry team across the church and Red Balloon, our ministers (and ministers in training!) Sue, Bernard, Sally, and Rachel, our PCC (including our treasurer, secretary, and deanery synod reps), and all involved in worship, music, and administration (especially Sally), and those who care for the buildings and outdoors. I also want to

thank Francis Ball for continuing work as an excellent community engagement officer and encourager of our vision as a community church.

I continue to give thanks that my family and I have been invited to explore this vision further and journey with you, fellow disciples and followers of Jesus Christ.

With love and blessings,

**Fr Alex**

## Safeguarding

Earlier this year I stepped into the role of Safeguarding Officer for St Peter in the Forest. While approved by the PCC, I haven't been appointed yet pending the safer recruiting process, however I have been acting in role as we await these formalities.

Safeguarding is an important part of the life and witness of the church. We must be a trusted and safe community for all, and to that end it is important that all those potentially working with children and vulnerable adults, and the children and adults themselves, are supported by a strong mesh of safeguarding measures.

To that end, all those volunteering in such roles have a DBS check. Any safeguarding concerns are to be passed my way, where I will keep a confidential note of them, and escalate them if necessary. I am grateful for the support and goodwill of the wider church community in this, as we seek to be Good News in the parish and the community of Upper Walthamstow.

***Rachel Summers(Parish Safeguarding Officer)***

## Data Protection (GDPR)

The PCC agreed we need to receive permission from the congregation to store their data on Church Desk and indicate that what we will be using their information for. This information is stored on Church Desk which is GDPR compliant and where we have a secure routine back up to preserve our data.

In 2021 there were no reported breaches of GDPR. We will continue to uphold the GDPR regulations.

***Pam Bollen (Parish Data Controller)***

## Parochial Church Council Business

During 2021 the PCC met for 8 times, we met virtually for 6 of them but for September and November meetings we met face to face for the first time since January 2020 and was held in the Rose Room at church with zoom meeting facilities available for those who could not attend. At the January meeting, we still awaited Father Alex Summers to join us as the Interim Vicar, therefore this meeting was chaired by myself as the appointed Vice Chair and Judith Woolnough as the minute secretary for the PCC before she moved to Devon. A big thank you to Judith who presented the minutes to PCC in a very quick manner (which the existing PCC Secretary needs to emulate).

It was in February that Father Alex and his family joined the St Peter-in-the-Forest church and was warmly welcomed by all. At that time the services were still being conducted on-line and it was at Easter we fully returned to the newly refurbished church for our services. Later in the year two TV screens were installed on the wall for use during the service, however we did have some problems and it was recognised that we have a lack of relevant IT expertise for the technical aspects in the church and that training should be provided to a wider audience.

A rededication service was held on Petertide (27<sup>th</sup> June 2021) with attendance from Arch Deacon Elwin Cockett. At the Harvest Festival service a gift was given to Julian Ruaux (ex-Director of Music). Unfortunately, our outgoing vicar Father Paul Trathern could not attend to receive his gift (a montage of his time at St Peter's including the building work) but was sent to him early in 2022. There was mention of a Thank You service for all who worked on the church but as yet this is still to be organised as we are waiting some snagging issues to be resolved.

Shortly after the opening of the church discussion was made regarding equipping the Son Rise Café when a budget was approved. However not all the equipment was available for the E17 Art Trail but we managed on what we had. From July we officially opened for most weekends and Tuesday mornings. The café is run by volunteers and is successfully managed by Frances Downing. The initial volunteers all completed Level 2 Food Hygiene course (Frances had to do a higher level due to managing the café). However, since then we have identified that if you are only serving you do not need to complete the Food Hygiene course.

After the APCM a mini PCC was held to fill the Vice Chair and PCC Secretary roles. This was completed with Bernard Eaton voted in as vice-chair and Pam Bollen for PCC Secretary. It was suggested that Ewan Stockwell (Director of Music) be co-opted onto the PCC and this was agreed that he would be approached. Later in the year we also co-opted Isaac Summers onto the PCC which was approved and that ideally Sally Holman should also be asked to be part of the PCC as her role in training as a LLM. It was also in the summer and after the APCM that we formally welcomed Anita August as the new Church Warden and all other new or re-appointed PCC members. Unfortunately, due to personal reasons, Anita had to step down as Church Warden and Bernard resigned from the PCC and Standing Committee so that he could concentrate on his ministry training.

As the 2020 E17 Art Trail was cancelled (covid) it was nice to see that we formed part of this annual event and in 2021 we had some very big exhibits in the church yard along with a controversial piece which initiated a lot of conversation by an artist called Phlegm. This is painted on the toilet wall and discussion as to when this will be removed is still to be decided but may be before the next Art Trail.

In September a paper was produced showing the governance, ministry and various roles within St Peter's church. There was also mention regarding a Ministry Plan and it was through discussion that input should also be from the congregation and that the PCC should make the congregation more aware of PCC discussions. It was suggested that we have an informal "Ask the Question" type forum on a Sunday after church.

St Peter's do have a variety of action plans: Parish Action Plan, HLF linked Action Plan, Vision and Mission statements, Ministry Action Plan and it was getting very confusing, so the PCC decided that we need to work on this to make all the various action plans clearer or indeed more streamlined by merging some. It was noted that we could not overlap too much on any HLF funded action items as this would contravene their rules. Discussion has also been about the

congregation getting more involved in this as the whole church should be part of St Peter's vision and action.

During the earlier parts of the summer Peterhouse was opening its doors once again to bookings and Anita and Sally Lye (Peterhouse Administrator) with a qualified Fire Inspector assessed Peterhouse and found various items need to be addressed especially if Red Balloon was opening a Pre-School. There were other Health and Safety aspects that had to be addressed for the Pre-School which is costly. The Peterhouse flat was suddenly vacated when the existing tenant left and Sally Lye requested that the flat be rented to her and her family and this was agreed but whilst looking around the flat that large scale damp due to a leak from the bathroom was found and also affected a meeting room on the ground floor. This is now being addressed (in 2022) and our insurance is covering this cost.

Other bookings were coming in for the church but the PCC agreed that no children's parties would be held in church – either the nave or the Rose Room. Nor should the Fire Pit be used without having the necessary skill/qualification and risk assessment in place.

Because of the additional bookings, Sally's hours extended to 25 hours per week. We also employed a temporary person from the Kick Start programme (giving young people an opportunity of working – similar to the YTS scheme). She worked well with the Community Engagement Officer and the Peterhouse Administrator and was missed when her 6 months employment was over.

The West Roding Mission Partnership is also a regular item on our agenda and due to covid our interaction with them has been intermittent but regular meetings have been taking place (see separate MMU report). It was suggested that we continually look at our MMU relationships.

John Hawes was asked to look after the Commonwealth War Graves which he readily agreed, and we are obtaining faculties to install two signs to show that we have some Commonwealth War Graves in our churchyard. We also have a other people looking after our church yard: Robert who is doing a grave by grave survey to show who is buried there and identifying it uniquely within the churchyard, John – a stone mason who is repairing our headstones and of course the volunteer garden work group. The PCC are extremely grateful to all people who work in our churchyard, the café and church to make St Peter's a unique church.

***Pam Bollen - PCC Secretary (and part of the year Vice Chair)***

## [Church Wardens Report](#)

We entered another year of uncertainty. Lots of things' still done online. Most folk are still not back to work. We were lead in our prayers by Bernard Eaton and Sally Holman online.

The Red Balloon foundation was still providing streamed children's service on a Sunday Afternoon and the Epiphany party was cancelled.

We did not have long before some good news in early January permission was given by Archdeacon Elwin Cocket who announced we were going to have an interim Priest, Alex Summers. Father Alex would be licensed for this post on the 8th February. This was done Online.

Father Alex led us in our Lent course online on Sunday afternoons.

During the move back into the church last year broken processional cross pieces were found. It was decided to repair this, and the pieces were taken to a local foundry. The foundry informed us of the cost of the work in March, quite a lot more than expected. Fortunately, we were given donations towards the repair of this. The works were done and the beautifully repaired cross was put on the wall within the area of the War Memorials.

A stone mason was contacted to survey the monuments within the churchyard that could be made as safe as possible. This was deemed necessary as the Activity Program elements would be encouraging folk to explore the graveyard and graves.

Palm Sunday service was online. Palm crosses were delivered to some and there was an invite to pick up crosses from Peterhouse the week before the service. We started our Easter services with a service held outside on the church terrace on Maundy Thursday. This led to the service in church on Easter day. What joy to be worshipping in God's house.

There was national sadness with the death of Prince Philip on the 9th April, the bell was rung 99 times on the 10th, Rachel kept count for me.

Archdeacon Elwin was invited to preach and preside at our official, pared down opening at Petertide.

Unfortunately, Father Alex came off his bike in Forest Road and broke his collarbone and tested positive for covid later in the year which meant he was unable to preside at services for a while but services carried on as normal. Thank you to all who helped to make this happen

It was with sadness and joy giving thanks for the life of Doreen Chandler at her funeral in Enfield. Doreen had been in care for a few years. She was deeply involved in many areas of our church life. Flower arranging, Book Club, Choir, embroiderer and artist. We can still see pieces of her work in our buildings.

A wonderful sign writer gave his time, 2 full days free to gild around the pictures in the apse, thus enhancing this area.

At the beginning of May the church was used as a polling station, this enabled lots of folk to see our beautiful church, unfortunately they had brought a microwave which blew the electricity in the kitchen/cafe area.

A mouse was seen walking into church and in the Rose Room we had to get pest control in who are still monitoring the inside and outside of the church.

In July we were able to hold a memorial service for Father Mike Gibbs, this enabled many old friends of St Peters to come back and see the 'new church'. It was good to see old friends. Unfortunately, or not, it rained monsoon style during the service and the rain came in near the sacristy. Perhaps it was fortunate we were there for the service and were aware of this. The project manager was informed and he took charge of contacting Roof the building company.

During our Harvest service we were able to say thank you to Julian.

Unfortunately, Anita August stood down as Churchwarden and Safeguarding officer. She had done some sterling work and put us in a better place with the safety of Peterhouse. We are grateful for her time and patience.

Late October there was a showing of Marvellous in church, the story of Neil Balwin, Nello the clown. This was shown as Nello had adopted Father Alex as a friend and had invited himself to visit us at St Peters early November where he answered questions from Father Alex. Some of his favourite hymns were played during the service. What a character who has such a firm faith.

We received the rest of the chairs in November. Paving outside the toilet block and to the rear of the block was done, thus making this a safe and usable area.

A bit of a do was held on the evening of the 11th December in church instead of the Christmas parish lunch. We were even able to have a carol service this year. New members of the congregation joined our choir, unfortunately Ewan had come down with Covid and was unable to play but our faithful friend Julian stood in and what a great job he did. We had the children's crib service outside on Christmas eve, with about 100 people attending. What joy it has been to be able to re-establish services in Church.

We have seen new folk join our Church family during the year, it has been great getting to know them.

I would also like to thank Father Alex for leading us in our worship, also to the leaders of Rocks guiding our children in their faith journey.

Other thanks are to those who are deacons, those who preach and those who provide the flower displays and those who try to keep Mother Nature in control in the Churchyard, those who welcome, those who sing. Thank you all so much without your input our worship would be less.

### Peterhouse

The lower roof of Peterhouse was renewed.

The much-abused flooring in the hall at PH was ripped up and renewed with anti-slip vinyl. The only blip was when the flooring company's newly employed apprentice put a nail through the heating pipe in the hall. This caused great panic looking for the stopcock to turn off the water. This was in the kitchen behind the corner cupboards, that had to be emptied and the person turning the tap off had to be a contortionist. A point to remember when and if the kitchen is renewed, the stopcock should be easily accessible.

We had a skip in the vicarage garden so the old sheds and what was not needed of their contents could be disposed of before the ground works commenced in the rear garden. The patio in the rear garden was reshaped and extended, and a new brick storage building was erected. This storage building is shared by the church and RBF. The exterior was left rendered so children from the Preschool could decorate it, this is yet to be done. This building is sited where it is because there is a preservation order on the Holly tree that is between the 2 storage buildings. New gates were also put in place. The area to the east of PH was now open, paved and bike stands were put in place

The hall, coffee bar, and lounge were painted. New chairs were bought.

Emily Jack left the flat and our employment September. Nick Everard the gardener was again retained during October to commence the care of the front garden at PH.

As Sally Lye increased her working hours and has taken responsibility for overseeing PH my input as Churchwarden has eased. This does not mean I will not be keeping my eye on things there.

## Electoral Roll

As of 7<sup>th</sup> May 2022 there are 58 names on the Electoral Roll of St Peter in-the-Forest. One person has moved away and nine have been added since 8<sup>th</sup> May 2021. May I express a warm welcome to those who have joined in the past year.

Summary:

April 2018	90
April 2019	48 (complete revision)
Sept 2020	48
May 2021	49
May 2022	58

I would like to thank Frances Downing and Bernard Eaton for their assistance in enrolling new members during my absence.

*Debbie Carson (Electoral Roll Officer)*

## Financial Review

Firstly, a reminder of some definitions: Restricted funds are those only expendable in accordance with the specific wishes of the donor and/or grant provider. Designated funds are those ear-marked by the PCC for a particular project or purpose. Unrestricted funds are those expendable at the discretion of the PCC, in furtherance of the objects of the parish.

Secondly, some information on the two types of annual accounts. Before 2018, the parish's annual accounts were prepared on the receipts and payments basis. All income or expenditure was recorded in the year that the money was actually received or paid out. If a charity's annual income or expenditure exceeds £250,000, accounts must be prepared on the accruals basis. Income has to be recorded in the year that the entitlement to receive the money arose; expenditure has to be recorded in the year when the liability to pay the money arose. As the parish's annual income in 2018, 2019, 2020 and 2021, by one or both of these measures, was over £250,000, the accounts for these years have been presented on the accrual basis.

Another consequence of exceeding the £250,000 limit for income or expenditure is that the annual accounts must be examined by an Independent Examiner who is a member of a listed body, such as the Institute of Chartered Accountants in England and Wales (ICAEW) or the Institute of Financial Accountants (IFA). If a charity's gross annual income exceeds £1M, the accounts must be audited, rather than just independently examined. This applied to the parish's accounts in 2020, but not in 2021.

## *Overview*

By the start of 2021, the building works stage of the “St Peter’s: A Unique Forest Church” project was supposed to be finished, the congregation should have been enjoying worshipping in the newly configured and refurbished nave, and the parish should have been benefitting from additional streams of income, especially from renting out the spaces in the church building. The reality was that work had not totally finished, services for Christmas 2020 had had to be cancelled, and hiring out spaces for groups to meet was not allowed. All this, of course, was due to the COVID-19 pandemic and the restrictions imposed by central government.

The situation did get better during 2021 with the congregation returning to the church for Easter worship and hirers returning to Peterhouse from May onwards.

During 2021, more of the remaining monies from the sale of the house at 7 Pentire Road had to be used to cover the costs of the “St Peter’s: A Unique Forest Church” project, major works inside and outside Peterhouse, and the parish’s regular cash flow needs.

## *Income*

Total unrestricted and designated income for the parish in 2021 was £93.5K (a rise of 15% compared to £81.6K in 2020), of which £14.1K (a rise of 12% compared to £12.6K in 2020) was from planned voluntary donations, and a further £3.9K (£3.5K in 2020) was from Gift Aid. Restricted income of £130.6K (a fall of 91% compared to £1.4M in 2020) was also received. Total income was £224.1K, a fall of 85% compared with £1.5M in 2020.

Income from hiring out rooms and renting out residential properties totalled £59.9K, an increase of 62% compared to £37.0K in 2020. The flat in Peterhouse was occupied for the first nine months of 2021.

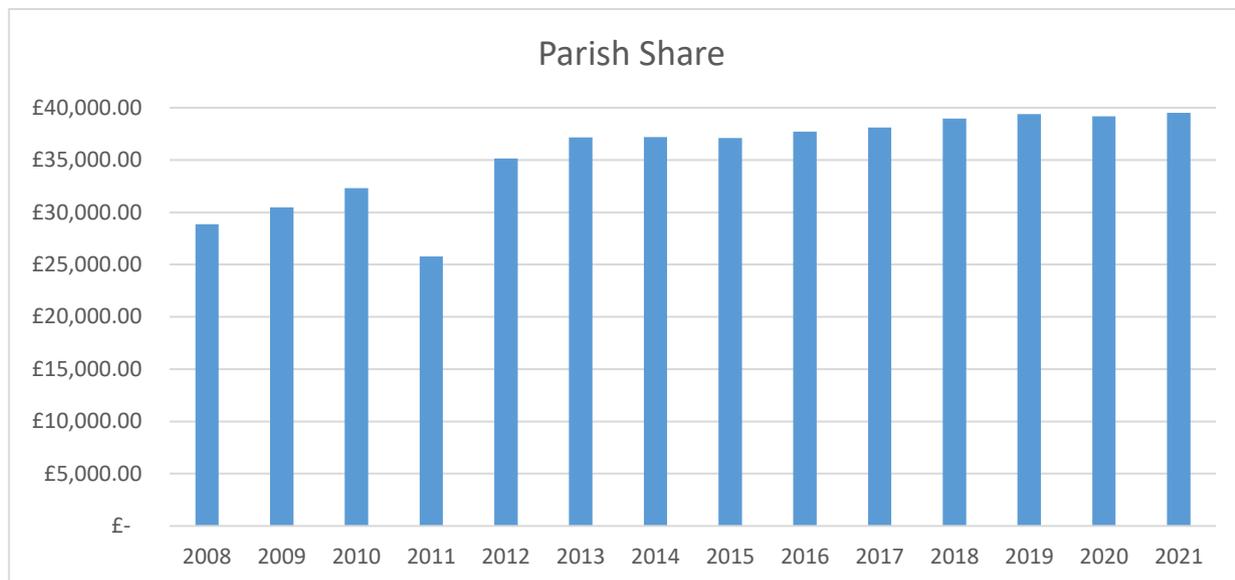
Most of the restricted income was for the delivery stage of the “St Peter’s: A Unique Forest Church” project, including £114.8K from the Heritage Lottery Fund (HLF) and £13.8K from the Listed Places of Worship Grant Scheme (which covers the cost of VAT incurred in repairing listed buildings in use as places of worship). The grants were much smaller in 2021 than in 2020 because they are a percentage of the expenditure.

## *Payments*

Total expenditure in 2021 was £465.8K, of which £197.6K was restricted. Total unrestricted and designated expenditure rose by 121% from £121.4K in 2020 to £268.2K in 2021.

The largest area of expenditure in 2021 was again for the delivery stage of the “St Peter’s: A Unique Forest Church” project, where £196.6K was spent, compared to £1.5M in 2020, a decrease of 87%. This reduction in project expenditure reflects the transition from the capital work stage of the project to the activity stage. Project income was only sufficient to cover 66% of project expenditure. The second largest item of expenditure in 2021 was the running costs of Peterhouse; at £164.4K, an increase of 340% on the £37.4K spent in 2020. Expenditure on maintenance, renovations and repairs of the building and grounds rose by 811% from £14.7K in 2020 to £133.7K in 2021. Work included resurfacing the car parks, re-laying the paths and patio, building another storage shed, re-slating the lower roof slopes, renewing the floor in the main hall, re-decorating the hall and coffee bar, replacing the fire exit door in the stairwell, and upgrading the lighting. New chairs were also purchased.

The third largest area of expenditure in 2021 was the Parish Share. This is the sum that the parish pays to the Diocese of Chelmsford. The diocese uses the money it receives from its parishes to provide stipends and housing for clergy, as well as funding the centralised expenditure of the diocese. In 2021, the parish paid £39,512, equivalent to £3,292.67 per month, or £757.76 per week. This was an increase of 0.8% on 2020.



The fourth largest area of expenditure in 2021 was salaries. Excluding the Community Engagement Officer, whose costs are included in the “St Peter’s: A Unique Forest Church” project, staff costs rose by 119% from £12.4K in 2020 to £27.1K in 2021.

**Balances**

Expenditure was more than income for the “St Peter’s: A Unique Forest Church” project, for Peterhouse, and for the parish’s other running costs. The total deficit for 2021 was £241.4K, compared to a deficit of £157.2K in 2020. There was a deficit of £174.7K on the unrestricted and designated funds in 2021, a 335% increase compared to the £40.1K deficit in 2020. There was a deficit of £66.7K on restricted funds in 2021, a 43% decrease compared to a deficit of £117.1K in 2020.

Net current assets fell from £449.6K to £208.2K. After £67.5K was transferred from designated to restricted funds to cover the deficit on the “St Peter’s: A Unique Forest Church” project, unrestricted funds stood at £35.2K, designated funds stood at £168.6K (of which £152.3K (compared to £219.8K at the end of 2020) remained from the sale of 7 Pentire Road) and restricted funds stood at £4.4K.

**Reserves Policy**

It is PCC policy to try to maintain unrestricted reserves in the bank current account(s) of three months’ normal average expenditure (excluding major building repairs and renovations, and the costs of the “St Peter’s: A Unique Forest Church” project) equating to £33K. These reserves are held to smooth out fluctuations in cash flow and to meet emergencies. This target was just met at the end of 2021.

**Ruth Williams – Treasurer to the PCC**

**THE PAROCHIAL CHURCH COUNCIL OF THE  
ECCLESIASTICAL PARISH OF ST PETER WALTHAMSTOW**

**INDEPENDENT EXAMINER'S REPORT  
FOR THE YEAR ENDED 31 DECEMBER 2021**

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**Independent Examiner's Report to the Trustees of The Parochial Church Council Of  
The Ecclesiastical Parish Of St Peter Walthamstow**

I report to the PCC trustees on my examination of the accounts of The Parochial Church Council Of The Ecclesiastical Parish Of St Peter Walthamstow ('the PCC') for the year ended 31 December 2021.

**Responsibilities and basis of report**

As the trustees of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the PCC's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the PCC as required by section 130 of the Act;  
or
- (2) the accounts do not accord with those records.
- (3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**J R Caladine FCCA**

Caladine Limited  
Chartered Certified Accountants  
Chantry House  
22 Upperton Road  
Eastbourne  
BN21 1BF

**Parochial Church Council of the Ecclesiastical Parish of St Peter-in-the-Forest, Walthamstow**  
**Statement of Financial Activities for the Year Ended 31 December 2021**

	Notes	Unrestricted Funds 2021	Restricted Funds 2021	Designated Funds 2021	Total Funds 2021	Unrestricted Funds 2020 (restated)	Restricted Funds 2020 (restated)	Designated Funds 2020	Total Funds 2020 (restated)
<b>Incoming Resources</b>									
<i>Income from Donations and Legacies</i>	2	£25,528.08	£130,504.89	£0.00	<b>£156,032.97</b>	£42,590.69	£1,386,137.75	£143.39	<b>£1,428,871.83</b>
<i>Income from Other Trading Activities</i>	3	£3,421.07	£0.00	£133.00	<b>£3,554.07</b>	£0.00	£0.00	£601.50	<b>£601.50</b>
<i>Income from Investments</i>	4	£0.00	£64.93	£7.50	<b>£72.43</b>	£0.03	£66.84	£60.78	<b>£127.65</b>
<i>Income from Charitable Activities</i>	5	£64,421.13	£0.00	£0.00	<b>£64,421.13</b>	£38,206.89	£0.00	£0.00	<b>£38,206.89</b>
<b>Total Incoming Resources</b>		<b>£93,370.28</b>	<b>£130,569.82</b>	<b>£140.50</b>	<b>£224,080.60</b>	<b>£80,797.61</b>	<b>£1,386,204.59</b>	<b>£805.67</b>	<b>£1,467,807.87</b>
<b>Resources Expended</b>									
<i>Cost of Raising Funds</i>	8	£6,570.82	£0.00	£0.00	<b>£6,570.82</b>	£250.40	£0.00	£108.04	<b>£358.44</b>
<i>Charitable Activities</i>	9	£261,401.39	£197,627.34	£196.03	<b>£459,224.76</b>	£116,340.32	£1,503,472.45	£5,014.88	<b>£1,624,827.65</b>
<b>Total Resources Expended</b>		<b>£267,972.21</b>	<b>£197,627.34</b>	<b>£196.03</b>	<b>£465,795.58</b>	<b>£116,590.72</b>	<b>£1,503,472.45</b>	<b>£5,122.92</b>	<b>£1,625,186.09</b>
<b>Net Incoming/(Outgoing) Resources Before Investment Gains</b>		-	-£67,057.52	-£55.53	<b>-</b>	-£35,793.11	-£117,267.86	-£4,317.25	<b>-£157,378.22</b>
Net Gains/Losses On Investments		£174,601.93	£316.52	£0.00	<b>£241,714.98</b>	£0.00	£142.37	£0.00	<b>£142.37</b>
<b>Net Incoming Resources for the Year</b>		-	-£66,741.00	-£55.53	<b>-</b>	-£35,793.11	-£117,125.49	-£4,317.25	<b>-£157,235.85</b>
Other Recognised Gains/Losses (Revaluation of Fixed Assets)		£174,601.93	£0.00	£0.00	<b>£241,398.46</b>	£0.00	£0.00	£0.00	<b>£0.00</b>
Transfers Between Funds		£0.00	£67,535.00	-£67,535.00	<b>£0.00</b>	£180,000.00	£95,225.00	-	<b>£0.00</b>
<b>Net Movement in Funds</b>		<b>£174,601.93</b>	<b>£794.00</b>	<b>-£67,590.53</b>	<b>£241,398.46</b>	<b>£144,206.89</b>	<b>-£21,900.49</b>	<b>£275,225.00</b>	<b>-£157,235.85</b>
Total Funds Brought Forward at 1 January (Restated)		£209,796.99	£3,575.05	£236,187.43	<b>£449,559.47</b>	£65,590.10	£25,475.54	£515,729.68	<b>£606,795.32</b>
<b>Total Funds Carried Forward at 31 December</b>		<b>£35,195.06</b>	<b>£4,369.05</b>	<b>£168,596.90</b>	<b>£208,161.01</b>	<b>£209,796.99</b>	<b>£3,575.05</b>	<b>£236,187.43</b>	<b>£449,559.47</b>

**Parochial Church Council of the Ecclesiastical Parish of St Peter-in-the-Forest, Walthamstow**  
**Balance Sheet at 31 December 2021**

	Notes	Unrestricted Funds 2021	Restricted Funds 2021	Designated Funds 2021	Total Funds 2021	Unrestricted Funds 2020 (restated)	Restricted Funds 2020 (restated)	Designated Funds 2020	Total Funds 2020 (restated)
<b>Fixed Assets</b>									
Investments	11	£0.00	£0.00	£0.00	<b>£0.00</b>	£0.00	£0.00	£0.00	<b>£0.00</b>
<b>Total Fixed Assets</b>		<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>
<b>Current Assets</b>									
Cash at Bank and in Hand	12	£51,060.33	-£20,689.98	£168,568.34	<b>£198,938.69</b>	£211,659.65	-£36,310.60	£236,135.87	<b>£411,484.92</b>
Investments	13	£0.00	£2,529.15	£0.00	<b>£2,529.15</b>	£0.00	£2,212.63	£0.00	<b>£2,212.63</b>
Debtors	14	£9,089.66	£23,693.58	£28.56	<b>£32,811.80</b>	£8,852.98	£76,404.89	£51.56	<b>£85,309.43</b>
		<b>£60,149.99</b>	<b>£5,532.75</b>	<b>£168,596.90</b>	<b>£234,279.64</b>	<b>£220,512.63</b>	<b>£42,306.92</b>	<b>£236,187.43</b>	<b>£499,006.98</b>
<b>Creditors</b>	15	-£24,954.93	-£1,163.70	£0.00	<b>-£26,118.63</b>	-£10,715.64	-£38,731.87	£0.00	<b>-£49,447.51</b>
<b>Net Current Assets</b>		<b>£35,195.06</b>	<b>£4,369.05</b>	<b>£168,596.90</b>	<b>£208,161.01</b>	<b>£209,796.99</b>	<b>£3,575.05</b>	<b>£236,187.43</b>	<b>£449,559.47</b>
<b>NET ASSETS</b>		<b>£35,195.06</b>	<b>£4,369.05</b>	<b>£168,596.90</b>	<b>£208,161.01</b>	<b>£209,796.99</b>	<b>£3,575.05</b>	<b>£236,187.43</b>	<b>£449,559.47</b>

Approved by the Parochial Church Council on the 15th of May 2022

Rev AWM Summers, Chair

## Parochial Church Council of the Ecclesiastical Parish of St Peter-in-the-Forest, Walthamstow

### Notes to the Financial Statements for the Year Ended 31 December 2021

The Parochial Church Council (PCC) of the Ecclesiastical Parish of St Peter Walthamstow is a registered charity established by the Parochial Church Council Powers Measure (1956) as amended, and Church Representation rules. The principal address is The Parish Office, Peterhouse Church and Community Centre, 122 Forest Rise, Walthamstow, London, E17 3PW.

#### **1 Accounting Policies**

##### **a Basis of financial statements**

The accounts have been prepared in accordance with the PCC's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The PCC is a Public Benefit Entity as defined by FRS 102.

The PCC has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The accounts have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice that is referred to in the Regulations, but which has since been withdrawn. The accounts are prepared in sterling, which is the functional currency of the PCC.

The accounts have been prepared under the historical cost convention, with the exception of fixed asset investments and current asset investments being measured at fair value. The principal accounting policies adopted are set out below

##### **b Fund accounting**

*Unrestricted funds* are income funds that are to be spent on the PCC's general purposes.

*Restricted funds* comprise (a) income from trusts or endowments which is to be expended only on the restricted purposes intended by the donor and (b) revenue donations or grants for a specific PCC activity intended by the donor. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

*Designated funds* are general funds set aside by the PCC for use in the future.

##### **c Incoming resources**

Planned giving, collections and similar donations are recognised when received. Income from the recovery of tax on gift-aided donations is accounted for in the period in which the relevant donation is received. Grant income is recognised on a receivable basis. The income from charitable activities includes rental income, from the letting of church premises and other buildings, which is accounted for when earned. It is shown gross, with the associated costs included in the costs of charitable activities.

##### **d Resources expended**

Expenditure is recognised when an obligation exists, payment is probable, and the amount can be measured reliably.

##### **e Fixed assets**

Consecrated and beneficed property of any kind such as the church building is excluded from the accounts in accordance with s10 of the Charities Act 2011.

Moveable church contents are held by the vicar and churchwardens on special trust for the PCC and require a faculty for disposal. They are considered by the PCC to be inalienable property.

Investments are valued at market value at 31st December.

**f Going concern**

At the time of approving the financial statements, the PCC have a reasonable expectation that it has adequate resources to continue in operational existence for the foreseeable future. Thus, the PCC continues to adopt the going concern basis of accounting in preparing the financial statements.

**g Cash and cash equivalents**

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

**h Employee benefits**

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the PCC is demonstrably committed to terminate the employment or to provide termination benefits.

**i Retirement benefits**

The PCC operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the PCC in an independently administered fund. Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

**Parochial Church Council of the Ecclesiastical Parish of St Peter-in-the-Forest, Walthamstow**  
**Notes to the Financial Statements for the Year Ended 31 December 2021**

**2 Income from Donations and Legacies**

	<b>Unrestricted Funds 2021</b>	<b>Restricted Funds 2021</b>	<b>Designated Funds 2021</b>	<b>Total Funds 2021</b>	<b>Unrestricted Funds 2020 (restated)</b>	<b>Restricted Funds 2020 (restated)</b>	<b>Designated Funds 2020</b>	<b>Total Funds 2020 (restated)</b>
Planned Giving	£14,106.00	£0.00	£0.00	<b>£14,106.00</b>	£12,576.00	£0.00	£0.00	<b>£12,576.00</b>
Collections at Services	£801.50	£0.00	£0.00	<b>£801.50</b>	£522.40	£0.00	£0.00	<b>£522.40</b>
Donations	£3,788.18	£1,679.95	£0.00	<b>£5,468.13</b>	£990.06	£2,977.00	£110.72	<b>£4,077.78</b>
Gift Aid Tax Recovered	£3,906.59	£196.24	£0.00	<b>£4,102.83</b>	£3,502.23	£693.00	£32.67	<b>£4,227.90</b>
Grants	£2,925.81	£128,628.70	£0.00	<b>£131,554.51</b>	£25,000.00	£1,382,467.75	£0.00	<b>£1,407,467.75</b>
	<b>£25,528.08</b>	<b>£130,504.89</b>	<b>£0.00</b>	<b>£156,032.97</b>	<b>£42,590.69</b>	<b>£1,386,137.75</b>	<b>£143.39</b>	<b>£1,428,871.83</b>

Grants received, included in the above, are as follows:

	<b>Unrestricted Funds 2021</b>	<b>Restricted Funds 2021</b>	<b>Designated Funds 2021</b>	<b>Total Funds 2021</b>	<b>Unrestricted Funds 2020</b>	<b>Restricted Funds 2020 (restated)</b>	<b>Designated Funds 2020</b>	<b>Total Funds 2020 (restated)</b>
Friends of Essex Churches Trust		£0.00	£0.00	<b>£0.00</b>	£0.00	£10,000.00	£0.00	<b>£10,000.00</b>
Heritage Lottery Fund		£0.00	£114,814.95	<b>£114,814.95</b>	£0.00	£1,139,755.71	£0.00	<b>£1,139,755.71</b>
Retail, Hospitality and Leisure Grant Fund		£0.00	£0.00	<b>£0.00</b>	£25,000.00	£0.00	£0.00	<b>£25,000.00</b>
Other Government Grants		£2,925.81	£0.00	<b>£2,925.81</b>	£0.00	£0.00	£0.00	<b>£0.00</b>
Reclaimed VAT		£0.00	£13,813.75	<b>£13,813.75</b>	£0.00	£232,712.04	£0.00	<b>£232,712.04</b>
		<b>£2,925.81</b>	<b>£128,628.70</b>	<b>£131,554.51</b>	<b>£25,000.00</b>	<b>£1,382,467.75</b>	<b>£0.00</b>	<b>£1,407,467.75</b>

**3 Income from Other Trading Activities**

	<b>Unrestricted Funds 2021</b>	<b>Restricted Funds 2021</b>	<b>Designated Funds 2021</b>	<b>Total Funds 2021</b>	<b>Unrestricted Funds 2020</b>	<b>Restricted Funds 2020</b>	<b>Designated Funds 2020</b>	<b>Total Funds 2020</b>
Activities and Events - Gross Receipts	£877.74	£0.00	£133.00	<b>£1,010.74</b>	£0.00	£0.00	£601.50	<b>£601.50</b>
Rising Sun Café in Church - Gross Takings	£2,543.33	£0.00	£0.00	<b>£2,543.33</b>	£0.00	£0.00	£0.00	<b>£0.00</b>
	<b>£3,421.07</b>	<b>£0.00</b>	<b>£133.00</b>	<b>£3,554.07</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£601.50</b>	<b>£601.50</b>

**4 Income from Investments**

	<b>Unrestricted Funds 2021</b>	<b>Restricted Funds 2021</b>	<b>Designated Funds 2021</b>	<b>Total Funds 2021</b>	<b>Unrestricted Funds 2020</b>	<b>Restricted Funds 2020</b>	<b>Designated Funds 2020</b>	<b>Total Funds 2020</b>
CBF Deposit Interest	£0.00	£0.54	£7.50	<b>£8.04</b>	£0.03	£4.48	£60.78	<b>£65.29</b>
CBF Investment Fund Interest	£0.00	£64.39	£0.00	<b>£64.39</b>	£0.00	£62.36	£0.00	<b>£62.36</b>
	<b>£0.00</b>	<b>£64.93</b>	<b>£7.50</b>	<b>£72.43</b>	<b>£0.03</b>	<b>£66.84</b>	<b>£60.78</b>	<b>£127.65</b>

**Parochial Church Council of the Ecclesiastical Parish of St Peter-in-the-Forest, Walthamstow**  
**Notes to the Financial Statements for the Year Ended 31 December 2021**

**5 Income from Charitable Activities**

	<b>Unrestricted Funds 2021</b>	<b>Restricted Funds 2021</b>	<b>Designated Funds 2021</b>	<b>Total Funds 2021</b>	<b>Unrestricted Funds 2020</b>	<b>Restricted Funds 2020</b>	<b>Designated Funds 2020</b>	<b>Total Funds 2020</b>
Statutory Fees (Gross)	£777.00	£0.00	£0.00	<b>£777.00</b>	£970.00	£0.00	£0.00	<b>£970.00</b>
Room Hire - Church	£3,431.87	£0.00	£0.00	<b>£3,431.87</b>	£0.00	£0.00	£0.00	<b>£0.00</b>
Room Rental - Peterhouse	£23,848.00	£0.00	£0.00	<b>£23,848.00</b>	£15,250.00	£0.00	£0.00	<b>£15,250.00</b>
Room Hire - Peterhouse	£21,399.26	£0.00	£0.00	<b>£21,399.26</b>	£16,713.54	£0.00	£0.00	<b>£16,713.54</b>
Equipment Hire - Peterhouse	£5.00	£0.00	£0.00	<b>£5.00</b>	£50.00	£0.00	£0.00	<b>£50.00</b>
Rental Income - Peterhouse Flat	£11,250.00	£0.00	£0.00	<b>£11,250.00</b>	£5,000.00	£0.00	£0.00	<b>£5,000.00</b>
Insurance Claims	£3,662.00	£0.00	£0.00	<b>£3,662.00</b>	£0.00	£0.00	£0.00	<b>£0.00</b>
Parking	£0.00	£0.00	£0.00	<b>£0.00</b>	£200.00	£0.00	£0.00	<b>£200.00</b>
Other	£48.00	£0.00	£0.00	<b>£48.00</b>	£23.35	£0.00	£0.00	<b>£23.35</b>
	<b>£64,421.13</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£64,421.13</b>	<b>£38,206.89</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£38,206.89</b>

**6 Staff Costs**

	<b>Unrestricted Funds 2021</b>	<b>Restricted Funds 2021</b>	<b>Total Funds 2021</b>	<b>Unrestricted Funds 2020</b>	<b>Restricted Funds 2020 (restated)</b>	<b>Total Funds 2020 (restated)</b>
Wages and Salaries	£29,805.35	£24,999.96	<b>£54,805.31</b>	£13,042.02	£24,999.96	<b>£38,041.98</b>
Social Security Costs	£0.00	£0.00	<b>£0.00</b>	£0.00	£0.00	<b>£0.00</b>
Employer's Contribution to Defined Contribution Pension Schemes	£280.12	£562.80	<b>£842.92</b>	£0.00	£563.52	<b>£563.52</b>
	<b>£30,085.47</b>	<b>£25,562.76</b>	<b>£55,648.23</b>	<b>£13,042.02</b>	<b>£25,563.48</b>	<b>£38,605.50</b>

Average Number of Employees on the Payroll During the Year	<b>2021</b>	<b>2020</b>
Full Time Staff	1.0	1.0
Part Time Staff	3.8	1.7
	<b>4.8</b>	<b>2.7</b>

There were no employees who received employee benefits of more than £60,000.

**7 Trustees' Remuneration and Benefits and Related Party Transactions**

Sally Lye, appointed as part-time Parish Assistant in November 2020, is the daughter of a Trustee, Frances Downing. Sally Lye was paid a salary of £13,506 during 2021 (2020: £1,370). No other payments or expenses were paid to any other PCC members, persons closely connected to them, or other related parties.

**Parochial Church Council of the Ecclesiastical Parish of St Peter-in-the-Forest, Walthamstow**  
**Notes to the Financial Statements for the Year Ended 31 December 2021**

**8 Cost of Raising Funds**

	<b>Unrestricted Funds 2021</b>	<b>Restricted Funds 2021</b>	<b>Designated Funds 2021</b>	<b>Total Funds 2021</b>	<b>Unrestricted Funds 2020 (restated)</b>	<b>Restricted Funds 2020</b>	<b>Designated Funds 2020</b>	<b>Total Funds 2020 (restated)</b>
Rising Sun Café in Church - Supplies and Equipment	£6,376.61	£0.00	£0.00	<b>£6,376.61</b>	£240.83	£0.00	£0.00	<b>£240.83</b>
Costs of Fundraising Events	£0.00	£0.00	£0.00	<b>£0.00</b>	£0.00	£0.00	£105.00	<b>£105.00</b>
Processing Fees for Debit Card Payments	£194.21	£0.00	£0.00	<b>£194.21</b>	£9.57	£0.00	£3.04	<b>£12.61</b>
	<b>£6,570.82</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£6,570.82</b>	<b>£250.40</b>	<b>£0.00</b>	<b>£108.04</b>	<b>£358.44</b>

**9 Charitable Activities**

	<b>Unrestricted Funds 2021</b>	<b>Restricted Funds 2021</b>	<b>Designated Funds 2021</b>	<b>Total Funds 2021</b>	<b>Unrestricted Funds 2020 (restated)</b>	<b>Restricted Funds 2020 (restated)</b>	<b>Designated Funds 2020</b>	<b>Total Funds 2020 (restated)</b>
Ministry Costs: Diocesan Parish Share	£39,512.00	£0.00	£0.00	<b>£39,512.00</b>	£39,187.00	£0.00	£0.00	<b>£39,187.00</b>
Church Building - Running Costs	£17,643.16	£80.87	£0.00	<b>£17,724.03</b>	£6,724.29	£0.00	£0.00	<b>£6,724.29</b>
"St Peter's: A Unique Forest Church" Project - Capital Costs	£0.00	£145,899.64	£0.00	<b>£145,899.64</b>	£0.00	£1,378,775.44	£0.00	<b>£1,378,775.44</b>
"St Peter's: A Unique Forest Church" Project - Professional Fees	£0.00	£9,648.44	£0.00	<b>£9,648.44</b>	£0.00	£90,181.08	£0.00	<b>£90,181.08</b>
"St Peter's: A Unique Forest Church" Project - Activity Costs	£0.00	£41,028.19	£0.00	<b>£41,028.19</b>	£0.00	£31,298.46	£0.00	<b>£31,298.46</b>
Peterhouse Church and Community Centre - Running Costs	£164,343.39	£0.00	£13.00	<b>£164,356.39</b>	£37,352.06	£0.00	£13.00	<b>£37,365.06</b>
Parish - Other Running Costs	£5,419.82	£970.20	£183.03	<b>£6,573.05</b>	£8,503.38	£0.00	£5,001.88	<b>£13,505.26</b>
Support Costs (see Note 10)	£32,047.02	£0.00	£0.00	<b>£32,047.02</b>	£15,290.44	£3,217.47	£0.00	<b>£18,507.91</b>
Governance Costs (see Note 10)	£2,436.00	£0.00	£0.00	<b>£2,436.00</b>	£9,283.15	£0.00	£0.00	<b>£9,283.15</b>
	<b>£261,401.39</b>	<b>£197,627.34</b>	<b>£196.03</b>	<b>£459,224.76</b>	<b>£116,340.32</b>	<b>£1,503,472.45</b>	<b>£5,014.88</b>	<b>£1,624,827.65</b>

**Parochial Church Council of the Ecclesiastical Parish of St Peter-in-the-Forest, Walthamstow**  
**Notes to the Financial Statements for the Year Ended 31 December 2021**

**10 Support and Governance Costs**

	<b>Unrestricted Funds 2021</b>	<b>Restricted Funds 2021</b>	<b>Designated Funds 2021</b>	<b>Total Funds 2021</b>	<b>Unrestricted Funds 2020</b>	<b>Restricted Funds 2020</b>	<b>Designated Funds 2020</b>	<b>Total Funds 2020</b>
Support Costs								
Interest on Loan from Diocese	£0.00	£0.00	£0.00	<b>£0.00</b>	£0.00	£3,097.47	£0.00	<b>£3,097.47</b>
Parish Office - Running Costs	£4,962.89	£0.00	£0.00	<b>£4,962.89</b>	£2,920.77	£120.00	£0.00	<b>£3,040.77</b>
Staff Costs	£27,084.13	£0.00	£0.00	<b>£27,084.13</b>	£12,369.67	£0.00	£0.00	<b>£12,369.67</b>
	<b>£32,047.02</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£32,047.02</b>	<b>£15,290.44</b>	<b>£3,217.47</b>	<b>£0.00</b>	<b>£18,507.91</b>
Governance Costs								
Audit Fees	£0.00	£0.00	£0.00	<b>£0.00</b>	£7,200.00	£0.00	£0.00	<b>£7,200.00</b>
Independent Examination Fees	£2,160.00	£0.00	£0.00	<b>£2,160.00</b>	£1,800.00	£0.00	£0.00	<b>£1,800.00</b>
Lunches at PCC Meetings	£0.00	£0.00	£0.00	<b>£0.00</b>	£27.69	£0.00	£0.00	<b>£27.69</b>
Payroll Fees	£240.00	£0.00	£0.00	<b>£240.00</b>	£240.00	£0.00	£0.00	<b>£240.00</b>
Other	£36.00	£0.00	£0.00	<b>£36.00</b>	£15.46	£0.00	£0.00	<b>£15.46</b>
	<b>£2,436.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£2,436.00</b>	<b>£9,283.15</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£9,283.15</b>

**11 Fixed Asset Investments**

	<b>Market Value at 1 January 2020</b>	<b>Disposal</b>	<b>Market Value at 31 December 2020</b>
Freehold Residential Property at 7 Pentire Road (sold in Sept 2020)	£500,000.00	-£500,000.00	£0.00

**12 Cash at Bank and in Hand**

	<b>Unrestricted Funds 2021</b>	<b>Restricted Funds 2021</b>	<b>Designated Funds 2021</b>	<b>Total Funds 2021</b>	<b>Unrestricted Funds 2020</b>	<b>Restricted Funds 2020</b>	<b>Designated Funds 2020</b>	<b>Total Funds 2020</b>
Co-operative Bank Current Account	£51,035.02	-£21,836.38	£154,183.39	<b>£183,382.03</b>	£211,626.88	-£37,440.42	£221,758.42	<b>£395,944.88</b>
The CBF Church of England Deposit Fund	£5.31	£1,061.32	£14,380.68	<b>£15,447.31</b>	£5.31	£1,060.78	£14,373.18	<b>£15,439.27</b>
Cash in Hand	£20.00	£85.08	£4.27	<b>£109.35</b>	£27.46	£69.04	£4.27	<b>£100.77</b>
	<b>£51,060.33</b>	<b>-£20,689.98</b>	<b>£168,568.34</b>	<b>£198,938.69</b>	<b>£211,659.65</b>	<b>-£36,310.60</b>	<b>£236,135.87</b>	<b>£411,484.92</b>

**Parochial Church Council of the Ecclesiastical Parish of St Peter-in-the-Forest, Walthamstow**  
**Notes to the Financial Statements for the Year Ended 31 December 2021**

**13 Investments**

	Market value brought forward 1 January 2021	Gain on revaluation	Market value carried forward 31 December 2021
108 shares in the CBF Church of England Investment Fund - Revd Canon R A Pelly Trust for Maintenance of Church and Churchyard	£2,212.63	£316.52	£2,529.15

**14 Debtors**

	Unrestricted Funds 2021	Restricted Funds 2021	Designated Funds 2021	Total Funds 2021	Unrestricted Funds 2020 (restated)	Restricted Funds 2020 (restated)	Designated Funds 2020	Total Funds 2020 (restated)
Grants Receivable	£0.00	£23,000.26	£0.00	<b>£23,000.26</b>	£0.00	£75,476.25	£0.00	<b>£75,476.25</b>
Prepayments	£3,579.63	£491.40	£28.56	<b>£4,099.59</b>	£5,503.92	£231.41	£41.56	<b>£5,776.89</b>
Other Debtors	£5,510.03	£201.92	£0.00	<b>£5,711.95</b>	£3,349.06	£697.23	£10.00	<b>£4,056.29</b>
	<u>£9,089.66</u>	<u>£23,693.58</u>	<u>£28.56</u>	<b><u>£32,811.80</u></b>	<u>£8,852.98</u>	<u>£76,404.89</u>	<u>£51.56</u>	<b><u>£85,309.43</u></b>

**15 Creditors**

	Unrestricted Funds 2021	Restricted Funds 2021	Designated Funds 2021	Total Funds 2021	Unrestricted Funds 2020 (restated)	Restricted Funds 2020 (restated)	Designated Funds 2020	Total Funds 2020 (restated)
Accounts Payable	-£20,399.89	-£1,054.26	£0.00	<b>-£21,454.15</b>	-£1,527.85	-£38,622.43	£0.00	<b>-£40,150.28</b>
Other Payables	-£101.24	-£109.44	£0.00	<b>-£210.68</b>	£0.00	-£109.44	£0.00	<b>-£109.44</b>
Accruals and Deferred Income	-£4,453.80	£0.00	£0.00	<b>-£4,453.80</b>	-£9,187.79	£0.00	£0.00	<b>-£9,187.79</b>
	<u>-£24,954.93</u>	<u>-£1,163.70</u>	<u>£0.00</u>	<b><u>-£26,118.63</u></b>	<u>-£10,715.64</u>	<u>-£38,731.87</u>	<u>£0.00</u>	<b><u>-£49,447.51</u></b>

**Parochial Church Council of the Ecclesiastical Parish of St Peter-in-the-Forest, Walthamstow**

**Notes to the Financial Statements for the Year Ended 31 December 2021**

**16 Statement of Funds**

	<b>Balance at 1 January 2021</b>	<b>Income During Year</b>	<b>Expenditure During Year</b>	<b>Transfers</b>	<b>Other Gains and Losses</b>	<b>Balance at 31 December 2021</b>
<b>Unrestricted Funds</b>						
General fund	£209,796.99	£93,370.28	-£267,972.21	£0.00	£0.00	£35,195.06
<b>Restricted Funds</b>						
Building Project: St Peter's - a Unique Forest Church	£1.64	£128,773.70	-£177,272.22	£48,726.00	£0.00	£229.12
Children and Young People	£507.55	£0.26	£0.00	£0.00	£0.00	£507.81
Donation for Clocks in Therapy Rooms	£6.25	£0.00	£0.00	£0.00	£0.00	£6.25
Donation for Paschal Candles	£0.00	£150.00	-£70.38	£0.00	£0.00	£79.62
Donation for Repair to Gravestone	£0.00	£50.00	£0.00	£0.00	£0.00	£50.00
Donations for Leaving Gift for Fr PK Trathen (former Vicar)	£31.25	£105.00	-£48.79	£0.00	£0.00	£87.46
Donations for Leaving Gift for Mrs J Woolnough	£0.00	£42.50	£0.00	£0.00	£0.00	£42.50
Donations for Leaving Gift for Ms E M Jarvis	£2.00	£0.00	£0.00	£0.00	£0.00	£2.00
Donations for Refreshments	£0.00	£45.00	-£45.00	£0.00	£0.00	£0.00
Donations for Retirement Gift for Fr M Gibbs	-£59.00	£0.00	£0.00	£59.00	£0.00	£0.00
Donations for Retirement Gift for Mr J Bernard Eaton (former Churchwarden)	£0.00	£308.75	-£306.99	£0.00	£0.00	£1.76
Donations for Retirement Gift for Mr J Ruaux (former Director of Music)	£68.75	£136.25	-£205.00	£0.00	£0.00	£0.00
Donations in Memory of James Bird	£40.00	£0.00	-£40.00	£0.00	£0.00	£0.00
Donations in Memory of Roger Diplock	£553.23	£0.28	£0.00	£0.00	£0.00	£553.51
Flower Fund	£69.04	£308.69	-£303.96	£0.00	£0.00	£73.77
Nave Chairs	£0.00	£450.00	-£19,200.00	£18,750.00	£0.00	£0.00
Repair of Brass Head of Processional Cross	£0.00	£135.00	-£135.00	£0.00	£0.00	£0.00
Revd Canon R A Pelly Trust - Interest	£141.71	£64.39	£0.00	£0.00	£0.00	£206.10
Revd Canon R A Pelly Trust - Capital	£2,212.63	£0.00	£0.00	£0.00	£316.52	£2,529.15
	<b>£3,575.05</b>	<b>£130,569.82</b>	<b>-£197,627.34</b>	<b>£67,535.00</b>	<b>£316.52</b>	<b>£4,369.05</b>
<b>Designated Funds</b>						
Residential Rental Property	£219,798.12	£0.00	£0.00	-£67,535.00	£0.00	£152,263.12
Fabric Reserve	£14,131.62	£6.86	£0.00	£0.00	£0.00	£14,138.48
Parish Lunches	£1,548.09	£133.64	-£196.03	£0.00	£0.00	£1,485.70
Who Let the Dads Out?	£97.74	£0.00	£0.00	£0.00	£0.00	£97.74
Building Project: St Peter's - A Unique Forest Church	£611.86	£0.00	£0.00	£0.00	£0.00	£611.86
	<b>£236,187.43</b>	<b>£140.50</b>	<b>-£196.03</b>	<b>-£67,535.00</b>	<b>£0.00</b>	<b>£168,596.90</b>
<b>Total Funds</b>	<b>£449,559.47</b>	<b>£224,080.60</b>	<b>-£465,795.58</b>	<b>£0.00</b>	<b>£316.52</b>	<b>£208,161.01</b>

**Parochial Church Council of the Ecclesiastical Parish of St Peter-in-the-Forest, Walthamstow**  
**Notes to the Financial Statements for the Year Ended 31 December 2021**

**16 Statement of Funds (continued)**

	<b>Balance at 1 January 2020 (restated)</b>	<b>Income During Year (restated)</b>	<b>Expenditure During Year (restated)</b>	<b>Transfers (restated)</b>	<b>Other Gains and Losses</b>	<b>Balance at 31 December 2020 (restated)</b>
<b>Unrestricted Funds</b>						
General Fund	£65,590.10	£80,797.61	-£116,590.72	£180,000.00	£0.00	£209,796.99
<b>Restricted Funds</b>						
Building Project: St Peter's - a Unique Forest Church	£22,141.35	£1,376,787.34	-£1,487,932.45	£89,005.40	£0.00	£1.64
Children and Young People	£505.40	£2.15	£0.00	£0.00	£0.00	£507.55
Donation for Clocks in Therapy Rooms	£0.00	£6.25	£0.00	£0.00	£0.00	£6.25
Donations for Leaving Gift for Fr PK Trathen (former Vicar)	£0.00	£31.25	£0.00	£0.00	£0.00	£31.25
Donations for Leaving Gift for Ms E M Jarvis	£2.00	£0.00	£0.00	£0.00	£0.00	£2.00
Donations for Printing Service Sheets	£76.25	£43.75	-£120.00	£0.00	£0.00	£0.00
Donations for Retirement Gift for Fr M Gibbs	-£59.00	£0.00	£0.00	£0.00	£0.00	-£59.00
Donations for Retirement Gift for Mr J Ruaux (former Director of Music)	£0.00	£68.75	£0.00	£0.00	£0.00	£68.75
Donations in Memory of James Bird	£40.00	£0.00	£0.00	£0.00	£0.00	£40.00
Donations in Memory of Roger Diplock	£550.89	£2.34	£0.00	£0.00	£0.00	£553.23
Flower Fund	£69.04	£0.00	£0.00	£0.00	£0.00	£69.04
Nave Chairs	£0.00	£9,200.40	-£15,420.00	£6,219.60	£0.00	£0.00
Revd Canon R A Pelly Trust - Interest	£79.35	£62.36	£0.00	£0.00	£0.00	£141.71
Revd Canon R A Pelly Trust - Capital	£2,070.26	£0.00	£0.00	£0.00	£142.37	£2,212.63
	<b>£25,475.54</b>	<b>£1,386,204.59</b>	<b>-£1,503,472.45</b>	<b>£95,225.00</b>	<b>£142.37</b>	<b>£3,575.05</b>
<b>Designated Funds</b>						
Residential Rental Property	£500,000.00	£0.00	-£4,976.88	-£275,225.00	£0.00	£219,798.12
Fabric Reserve	£14,076.06	£55.56	£0.00	£0.00	£0.00	£14,131.62
Parish Lunches	£1,555.88	£5.21	-£13.00	£0.00	£0.00	£1,548.09
Who Let the Dads Out?	£97.74	£0.00	£0.00	£0.00	£0.00	£97.74
Building Project: St Peter's - A Unique Forest Church	£0.00	£744.90	-£133.04	£0.00	£0.00	£611.86
	<b>£515,729.68</b>	<b>£805.67</b>	<b>-£5,122.92</b>	<b>-£275,225.00</b>	<b>£0.00</b>	<b>£236,187.43</b>
<b>Total Funds</b>	<b>£606,795.32</b>	<b>£1,467,807.87</b>	<b>-£1,625,186.09</b>	<b>£0.00</b>	<b>£142.37</b>	<b>£449,559.47</b>

## Parochial Church Council of the Ecclesiastical Parish of St Peter-in-the-Forest, Walthamstow

### Notes to the Financial Statements for the Year Ended 31 December 2021

#### 16 Statement of Funds (continued)

##### Details of Material Funds

##### **Building Project: St Peter's - A Unique Forest Church Fund**

This fund represents the monies raised for and spent on the repair, restoration and re-ordering of the church building, and on the provision of three years of activities and events.

##### **Nave Chairs Fund**

This fund represents the monies raised for and spent on new chairs for the nave of the church building.

##### **Fabric Reserve Fund**

This fund has been designated by the PCC for expenditure on the fabric of either Peterhouse or the church building.

##### **Residential Rental Property Fund**

This fund was designated by the PCC for the purchase of residential rental properties.

During 2020, the property at 7 Pentire Road was sold for £500,000.

During 2020, a transfer of £180,000 was made from this fund to pay off the outstanding loan from the Diocese of Chelmsford.

During 2020, a transfer of £89,005.40 was made from this fund to cover the deficit on the Building Project: St Peter's - A Unique Forest Church restricted fund.

During 2020, a transfer of £6,219.60 was made from this fund to cover the deficit on the Nave Chairs restricted fund.

During 2021, a transfer of £48,726 was made from this fund to cover the deficit on the Building Project: St Peter's - A Unique Forest Church restricted fund.

During 2021, a transfer of £18,750 was made from this fund to cover the deficit on the Nave Chairs restricted fund.

It is possible, but increasingly unlikely, that future fundraising might cover at least part of these deficits.

#### 17 Defined Contribution Pension

The PCC operates a defined contribution scheme for all qualifying employees. The assets of the scheme are held separately from those of the trust in an independently administered fund. The charge to the statement of financial activities in respect of defined contribution schemes amounted to £1,954 (2020: £1,315) and the charge to the statement of financial position amounted to £210.68 (2020: £109).

#### 18 Financial Commitments

Phase II of the parish's major building project, "St Peter's: A Unique Forest Church", which aims to repair, restore and re-order the parish church and then provide a three-year Activity Plan, is projected to cost £2,130K.

Of this, £13K was spent in 2018, £291K was spent in 2019, £1,500K was spent in 2020, £197K was spent in 2021 and the estimated expenditure for 2022 onwards is £129K.

##### **Projected Funding:**

HLF Grant (already secured)	£1,479,100.00
Reclaimed VAT	£299,436.00
Other Grants	£78,500.00
Cultural Recovery Fund Grant	£42,000.00
Parish's Contribution (including value of volunteer time, and increased management and maintenance)	£230,964.00
	<b>£2,130,000.00</b>

#### 19 Prior period adjustment

Adjustments have been made in the prior period restating a number of estimates to reflect actual receivables and liabilities. Individually and in aggregate they are not considered material.

Changes to Total Funds for 2020:	As Previously Reported	Adjustment	As Restated
Total Funds	£455,995.02	-£6,435.55	£449,559.47

## Summary Information

### Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules.

At St Peter's-in-the-Forest, the membership of the PCC consists of the incumbent (our Vicar), Churchwardens, the Assistant Curate, the Reader, members elected by those members of the congregation who are on the electoral roll of the church, and members co-opted by the PCC.

The PCC is entitled to elect 7 members as our electoral roll figure is under 50.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish, including deciding on how the funds, assets and other resources of the PCC are to be deployed and reviewed. New members receive initial training into the workings of the PCC.

The full PCC met seven times during the year.

The Standing Committee of the PCC is entrusted with delegated authority to work with the incumbent in between these meetings, in making day-to-day decisions about governance and oversight. The Standing Committee is the only sub-Committee required by Church law, and consists the Churchwardens, the Honorary Treasurer and the PCC Secretary, working alongside the incumbent. [*Church Representation Rules (2017) Appendix II. 14.*]

### Administration

St Peter's-in-the-Forest church is visibly located in two public-facing buildings: the parish church on the Woodford New Road (London E17 3PP) and the Peterhouse Church and Community Centre, located at 122 Forest Rise, London E17 3PW. The latter provides the parish correspondence address, along with the incumbent's residential address: St Peter's Vicarage, 121 Forest Rise, London E17 3PW.

The PCC is a body corporate (PCC Powers Measure 1956; Church Representation Rules 2006) and a charity registered with the Charity Commission with Registered Charity Number 1128173.

PCC members who have served at any time from 1<sup>st</sup> January 2021 until the date this report was approved are as follows. Dates given in brackets refer to the year upon which each Member's Term ends:

The Incumbent: (2/2021)	Revd Alex Summers (interim priest for 2 years wef
The Churchwardens:	Frances Downing (2023)
The Assistant Curate:	The Reverend Susan Diplock
LLM Minister	Bernard Eaton
The representatives on the Deanery Synod:	Beryl Porter (2023)
	Tony Doherty (2023)
The elected members (term end dates given):	Anita Doherty (2023)
	Pam Bollen (2024) – <i>PCC Secretary</i>
	Emily Morrell (2024)
	Frances Burley (2024)
	Sally Holman (Co-opted)
	Dan Hall (2023)

## Supplementary Reports

### Children's Ministry

Children's ministry only exists within the context of ministry to families. They are 2 sides of the same coin.

Throughout lockdowns in the early part of the year Red Balloon continued to resource online and through drop off for all those church families that would normally attend Rocks. Following the opening up of the church building for use again and more relaxation in wider society, from Ash Wednesday 2021 really, onwards as to restrictions, we have had to gradually readjust our approaches to ministry. I sent out reminders to the congregation when we found we could do Rocks again in church - and this resulted, for some, in being able to return to church on Sunday mornings with the children in tow! Very pleasing.

In general, children's ministry in its wider context was slow off the mark, in part because of covid confidence - or lack of it - and, in part, trying to achieve a socially responsible balance in uncertain times. In truth there was a sense that patterns of people's behaviour had changed quite a bit after covid and something of the tentative; we were experimenting with what was possible. Gradually opening up services, outside and inside church, and benefitting from our positive ministry engagement within community engagement activities for families (planned and organised mainly by Francis Ball) we have been able to get up a head of steam which has seen growth in the numbers attending services - including All Age services.

This was enabled too by the arrival of our new Interim Priest and our new Ordinand (Revd Canon Fr Alex and Mrs Rachel Summers ) from February 2021. Red Balloon prepare and deliver the All Age Services alongside Alex currently.

Rachel now leads a monthly 'forest rocks' (on a different Sunday) which generally increases attendance of youngsters at church on that week.

We started our own parent and toddler group as 'Little Acorns' initially in the Nave and are gradually building attendance. We are starting from scratch and without cooperation from those who used to run the old toddler group. Of course, the toddlers of early 2020, passed into pre-school and primary school age during Covid anyway but an expected (and initially promised) financial transfer from the old group failed to materialise, which would have been a help. We relaunched Who Let the Dads Out, twice - with zero response - which was disheartening. However, 3rd time lucky, we have successfully relaunched WLTD0 with soft play and now have many happy regulars. The winter figure of 35 - plus kids - has reduced slightly as the warmer, drier weather approaches, but we have no concerns for its future success. I know from wider contacts, locally and regionally, that WLTD0 groups had a tough time restarting at the end of last year. I am glad that, again, with terrific support from Red Balloon, we are bucking the trend!

We re-launched the Friday after-school club and something for teens, On the Rocks (OTR), later on Fridays. After-school was proving to be persistently thin gruel. However, OTR gained real traction and is now a core group of about 10-12 who socialise and make and share food together each week. Up to now, no children from our current congregation attend either event. We converted After-School to Multisports on the basis that we lack the footfall of the quite young passing Peterhouse. We realised that we had to have activities to attract this group and to give

them a reason to come to us. This is building up a regular attendance now and we have high hopes.

We also have reviewed the way we advertise and publicise - and have adjusted our strategies and developing more focused and joined up marketing for all Children and families ministry.

From November 2021, we had the advantage of Red Balloon's Soft Play activities in Peterhouse, which also hosted our Little Acorns group on Mondays. A minimum of 50 families each week during term-time came through the doors of Peterhouse and I was able to drop in and speak to kids and carers who were all really enjoying the experiences. Our local MP, Stella Creasy raved about it when she recently came with her kids. The Children's Ministry Team, in conjunction with our Community Engagement Officer and in partnership with Red Balloon, had jointly proposed to continue this mission at cost (in other words, at no cost to the parish) over in the Church Building from Easter 2022. This was not taken up. Those families have now moved on to other activities elsewhere. Stella even offered to find a venue to host it as she said, "This is just what Walthamstow needs".

Although we weren't sure how Omicron and regulations were going to impact our plans for the run up to Christmas 2021, we had some really good outdoor stuff - 100 people (55 adults and 45 kids) at the crib service! We are blessed and continue to be blessed by our outdoor capacity and the enthusiasm of Alex and Rachel bring to the rest of the ministry team which promotes and utilises this capacity in a flexible and natural way.

The parish now needs to face the next steps which follow the refurbishment of both the church building and Peterhouse. One was saved and reconfigured with a considerable amount of public money and one was given a facelift from the parish's own resources. Both are presenting really good faces to the world and, despite Covid, are starting to come back to life. NHLF have not provided funding for the benefit of a small existing congregation or for a short period of return during the contractual life of the Project. It was provided to secure a legacy for the future for a building to be increasingly used for the benefit of our communities; to be shared by them and with them. To this extent, our local families and children are every bit as part of our church family as those that we have become used to regarding as the church family in the past, i.e. the congregation that come to church on Sunday mornings. This is in keeping with the objectives our faith sets for us by Jesus: loving God and loving our neighbours. There is harmony and joy to be had in this mutual sharing and mutual flourishing. New partnerships, based on faith or not, are what will secure for us the ability to bring about the Kingdom of God for future generations. I hope and pray that the new PCC will embrace this strategy.

Our Community Engagement Officer, Francis Ball, in implementing our activity plan, never fails to work with the ministry team on how mission and ministry can be provided, and prominently so, alongside any and all activities - but especially those involving children and families. Red Balloon is a charity for families and children with a specific Christian ethos and wide ranging resource and expertise. They provide and continue to offer Christian partnership with St Peter's in our renewed commitment to a lasting future.

We are particularly indebted to both Francis and RBF for the pastoral and committed hearts they put into their work here. They have been key providers of support for children's and families ministry in this parish since they have been here and their engagement with the parish has been, to date, far more relational than transactional. Gifts from God to this parish, in their different

ways! Building up of the mission of God lies in working together, with all our partners and with all our communities, united in loving service to each other and dedicated to the Glory of God.

*Bernard Eaton, Licensed Lay Minister (Parish Lead for Children's Ministry).*

## **Snaresbrook Crown Court Chaplaincy**

During the lockdowns the building at Snaresbrook was closed and we were unable to open the Chapel, but when the Court resumed we were opened on two lunchtimes a week, and by the end of the year the Chapel was open five lunchtimes a week.

The coordinator, Rev Martyn Hawkes, stepped down because of increasing work commitments, and Mark Spencer Ellis, who is a licensed lay minister at St Mary's South Woodford, took over as coordinator.

There was a communion service at lunchtime on the first Thursday of every month, also services for Ash Wednesday, Ascension, Remembrance and a Christmas Carol Service. Services are usually led by Martyn Hawkes, sometimes by our own Fr Alex.

The number of volunteers increased, making the commitment for most of us usually two days a month. More volunteers would be very welcome. All it entails is opening the chapel, lighting some candles and being present in case anyone wants a chat.

It is a beautiful, quiet place to spend 90 minutes in the middle of the day, and though some visitors were regular, some were attending because of a trial and experiencing a few stressful days that might be a once in a lifetime occurrence. We would experience people amazed that they 'never knew the chapel was here' after using the building for years. When I am there, I play the organ most of the time. It is a privilege to offer this haven of stillness in a place where the staff are wearied and stressed, the visitors are undergoing a traumatic experience and the chapel is beautiful although the rest of the building is in sore need of repair and maintenance.

If you have time and think you would like to hang out in a beautiful church regularly, and maybe support some people who are going through a really hard time, please do have a chat with me about it.

*Sally Holman (Lay Chaplain)*

## **Gift Aid**

Although we have all been through difficult times, through your continuing generosity with your contributions, combined with careful house keeping, we have continued to be able to support the work of our church through our giving. We were able to claim back over £4,000 from the taxman and this goes straight into Church funds. Thank you everyone.

Anyone who pays tax can join the scheme. The payment can be an annual cheque or it could be through regular monthly giving by Direct Debit or by weekly numbered envelopes. Individual yellow Gift Aid envelopes can be used for a one off donation or when you are supporting another activity i.e. Easter Flowers.

*Peter Shrubsole (Hon. Gift Aid Sec)*

## Deanery Synod

Due mostly to Covid, there have been just two meetings of Deanery Synod since our last APC.M. The first was on Tuesday 16th November at St Edmond's Chingford. The main topic at this meeting was on the ethical investments made by the church and private individuals. Where Cameron Conant and Revd James Gilder put forward the case for transferring investment from companies using fossil fuels to those which were environmentally friendly and did not. Some dioceses have already done so but Chelmsford is not one of them.

Following group discussion on the topic, it was decided to write as a deanery, to the diocese requesting that we should follow their example and divest.

The second meeting was on 22nd February at St Anne's Highams Park. Where the company was divided into groups and asked to choose from the following subjects to be discussed: -

- Stewardship: How do we encourage a culture of giving in our parishes?
- Volunteers: How can we foster greater participation in church life?
- Diversity: In what ways can we celebrate diversity this year`?
- Youth and Children: How do we better engage young people in our churches and help them with post-covid recovery?
- Hybrid Church: What next for on-line church?

Our notes/ responses were collected by the Area Dean, presumeably to be discussed at a later date.

Following on from our meeting in November, the exact wording of our proposals for a ' Motion to Divest' was discussed.

It has been a difficult year for the Deanery Synod. We have been unable to fill the vacant post of treasurer. It is to be hoped that things will improve in the coming year and someone will come forward to fill this important post.

*Beryl Porter (Deanery Synod Rep)*

## Peterhouse Church & Community Centre

I have now been the Parish Administrator for just over one year (started November 2020) and during that time whilst the centre was closed looked at some of the work that needed to be addressed and showing the activities for the remainder of the year.

<b>Month</b>	<b>Activity</b>	<b>Month</b>	<b>Activity</b>
<b>January</b>	Front Door Repaired, this wasn't opening or closing properly	<b>July</b>	<ul style="list-style-type: none"><li>● New Fire Door side Entrance</li><li>● Ground works Finished</li><li>● Painting and decorating to Hall</li><li>● Party Hiring started up again after Covid</li></ul>
<b>February</b>	New Roof to lower Roof at Peterhouse	<b>August</b>	<ul style="list-style-type: none"><li>● Parties every weekend</li><li>● Painting Lounge and Coffee Bar</li><li>● Ovens cleaned</li><li>● NCT Hiring</li><li>● Therapist back to hiring Therapy Rooms</li></ul>

<b>Month</b>	<b>Activity</b>	<b>Month</b>	<b>Activity</b>
<b>March</b>	New Hall Floor	<b>September</b>	<ul style="list-style-type: none"> <li>• Emily moved out of Flat</li> <li>• Extensive leak found in bathroom, kitchen, hallway and Chestnut Room</li> <li>• Contacted Insurance Company regarding Leak</li> <li>• Parties every weekend</li> <li>• Sally started working 25 hours per week</li> <li>• Emergency lights and lights changed in various areas of Peterhouse</li> <li>• Yoga on a Wednesday evening at the church</li> </ul>
<b>April</b>	Groundworks at Peterhouse carparks and Patio	<b>October</b>	<ul style="list-style-type: none"> <li>• Parties every weekend</li> <li>• Lights and Electrics</li> <li>• Baby Massage at the Church Tuesdays</li> <li>• NCT</li> </ul>
<b>May</b>	<ul style="list-style-type: none"> <li>• Church used as a Polling Station due to Groundworks</li> <li>• Pro Care Cleaning started one day a week</li> <li>• Act Out and Girlguiding started back at Peterhouse after Covid</li> </ul>	<b>November</b>	<ul style="list-style-type: none"> <li>• Boiler serviced Peterhouse</li> <li>• Richfords fire and Flood discovered where leak was in the flat behind the shower.</li> <li>• Parties every weekend</li> <li>• 5 yearly electrical test of Peterhouse and Emergency lighting</li> <li>• Learn yoga started on tues evening in the Church</li> <li>• Pro care started cleaning on a Sunday just the hall and toilets and kitchen</li> </ul>
<b>June</b>	First floor ceiling Plastered	<b>December</b>	PAT testing

*Sally Downing – Parish Administrator*

## Community Engagement Officer

2021 was much busier than 2020, given the easing of Covid restrictions. The year was, however, bookended by tighter regulations and low consumer confidence. There was a mix of online and in-person delivery, with many of the earlier online activities building into later partnership events to capitalise on the greater and easier reach of digital engagement. We enjoyed some major events which successfully engaged the public in large number at quality activities, and activated our volunteers to make them a success. Particular highlights of the year are starred (\*). Monthly highlights:

### January

- Online history talk delivered by Peter Vadden outlining the renovation process. Attended by 40 people.
- Conducted 2 remote oral history interviews over Zoom and began a series of Zoom reminiscence sessions.
- Site visit by Helen Burr from FOUR\_Collective, who became major delivery partners and fundraisers for our 'Forestival' events in July

### February

- Online History talk with David Boote (Leyton & Leytonstone Historical Society) on Warner Housing - attended by 211! \*
- 3 more online reminiscence sessions, attracting former Walthamstow residents as far away as Australia.
- RBF Crafty Family Workshop delivered by resource drops to 13 families.
- Finalising resources for interpretation - recorded Julian playing organ pieces for the Cabinet Of Curiosities.
- Meeting with John Walker of CrateUK to find out about the Kickstart programme, something we were able to take part on between July and December.

### March

- History talk by Karen Averby on Victorian housing in the borough - attended by 250! \*
- 4 more online reminiscence sessions including a training session. This was attended by two members of the Waltham Forest Twinning Association, who became partners during the E17 Art Trail, and major partners during Black History Month in October (and whom we still work with!)
- Meeting with LBWF adult education team to organise a further series of Michael Holland's biodiversity churchyard walks, including a specially devised socially prescribed set of activities.
- First two tour guide training sessions.

### April

- 3 visits from Good Gym gardening teams, 3 biodiversity walks, and 3 more tour guide training sessions.
- First meeting with Wood Street First to plan December tea party for isolated elders, and a meeting with Act Out to see if we could host them here for a regular activity (they are now a bi-weekly hire!)

### May

- Volunteer induction day for gardening volunteers, and 4 further volunteering sessions.
- 6 biodiversity walks around churchyard.
- 3 further tour guide training sessions and a meeting with lead volunteer about progressing this activity after training sessions.
- Filming final touches to church, including gold leaf application in apse, and some gravestone and monument repair.

## June

- Online history talk by Robert Nurden looking at a non-conforming Walthamstow vicar - attended by 20.
- Meetings with Art Trail exhibiting arts to finalise details, with load in beginning at month end.
- Induction for cafe volunteers, and meeting with H&S specialist prior to July opening.
- Meeting with other partners, including Wood Street First and The Community Volunteers (the later to look at creating a churchyard maintenance plan)

## July

- Online history talk by Joanna Moncrieff (Walthamstow Historical Society) - 45 attendees.
- E17 Art Trail: over 700 visitors over 3 weekends of special activities and events, with more attending exhibitions during the week. \*
- More volunteer activity including gardening, and video training.
- 7 LBWF run events including biodiversity walks and socially prescribed art classes.
- RBF delivered (FOR FREE!) community BBQ.
- Sam begins Kickstart work placement with us. \*

## August

- Following up from E17 Art Trail including looking at better ways to display art at future events, and getting in touch with artists to fundraise for exhibitions for subsequent events.
- Walking tour of parish with Joanna Moncrieff - 45 attendees.
- Arranging Black History Month activities with Twinning Association and Hedge Herbs: looking at biodiversity in the context of Caribbean migration.

## September

- Zoom history talk with John Walker looking at the Forest Gate workhouse – 25 attendees.
- London Open House: over 450 attendees across two weekends of activity (volunteer-led church tours) and through the week as volunteers from Wood Street First kept the church open for a photographic exhibition of local history. Music provided on the terrace and inside concerts by volunteers. \*
- Meetings with Emma Miles from St Marys and Louisa Parrales from Forest School to explore possible links and partnership.

## October

- Black History Month - 44 people engaged on a range of activities including a reminiscence session, a foraging walk, and some herb gardening and recipe gathering event. \*
- Pupils from Forest School attend to take part in projects around the graveyard.
- All Hallows' Eve themed Crafty Family Workshop making carved pumpkins and taking a treasure hunt around the churchyard.
- Meeting with Bisterne Avenue residents to plan community fundraising event for Waltham Forest Migrant action, including art, music, and forest schooling. Also arranging special Christmas walking tour with volunteer tour guide.

## November

- Forest School pupils have biweekly visits throughout the month. Engaging in churchyard and looking at establishing a 'Memory Lane' reminiscence cafe activity.
- Robert Hayward begins MAJOR volunteering strand, single-handedly re-documenting churchyard graves and beginning a new, accurate churchyard map that we can incorporate these details into. \*

## December

- Wood Street First elders' Christmas tea party engages around 80 guests, with a BIG volunteering effort from members of congregation, girl guides, and pupils from Forest School. \*
- Waltham Forest Migrant Action fundraiser and Christmas walking tours canceled due to Covid.
- Pop-up vaccine clinic brings 122 people through the doors of the Peterhouse.
- Sam finishes Kickstart work placement.

*Francis Ball (Parish Community Engagement Officer)*

## Red Balloon

### Red Balloon Foundation & St. Peter's Partnership Report

While nobody could have anticipated quite what lay ahead in RBF & St. Peter's first two years of working together (if you'll remember we moved into our offices at Peterhouse just 12 weeks before the first lockdown!) on reflection this has nonetheless been a time of fruitful ministry under God. As we have all experienced through this season, things have often felt 'stop start' with the brakes being applied constantly by the frequent changes to government guidance, but through it all much soil has been turned over to create a fertile base for what we hope will be a long and successful partnership together.

The joys of seeing such ministries as Little Acorns, Who Let the Dad's Out, Peterhouse Multisports and "On the Rocks" grow from a standing start (whether caused by COVID or because they are brand new initiatives) are many – and are discussed in far greater detail in the main children's ministry report. It has also been our pleasure to work alongside the dedicated ROCKS volunteers to support and enable their ministry, and our team always really enjoy joining the St. Peter's family for All Age and other special services. While we were all hopeful to see St. Peter's Preschool – a fully integrated church preschool hosted at Peterhouse, run by RBF and very much a ministry of St. Peter's – kick off in September 2021, COVID reared its ugly head again and delayed the opening for another six months, but in its place grew up the Peterhouse Soft Play Centre where countless hours of valuable ministry and community engagement went on proving that God can even use the land while to the world it looks like it is lying fallow.

In addition, we have been working with Francis Ball on some elements of the wider 'Activity Plan' offer, producing a suite of education resources for schools to use before, during and after visits to the church and also putting together an 'Outdoor Learning' offer making the best of St. Peter's place as a unique forest church. Now that Waltham Forest council has finally relaxed the restrictions on school trips, we hope to see many groups of tots, children and teenagers visiting in their welly boots through the year to experience all this special place has to offer. We have also enjoyed the pleasure of releasing one of our team members from their timetabled hours for RBF to assist with the St. Peter's Rainbows on Wednesday evenings and she is excited to build on the amazing work which Pam Bollen has done with this group over many years.

The soil is prepared, the seeds are sown and the harvest is growing fast. For this next season, we will need to focus on building strong volunteer teams from St. Peter's and the wider community to work alongside our staff and join us in regular prayer so that all of these fantastic ministries become sustainable, fully integrated into the life of the church, and see many families come to know Christ. That starts with folk just coming to visit – no obligation to volunteer (but always a

request to pray), just come and see what God is doing. If you'd like to come and see, just drop me an email and we'd love to have you along – [llowrie@rbf.org.uk](mailto:llowrie@rbf.org.uk)

*Luke Lowrie - CEO, Red Balloon Foundation*

## Social Committee

We did not have our usual celebration for Petertide after the Sunday service at PH, as we were still hindered by the need to limit gatherings because of Covid but we did have a few nibbles in the cafe area after the Petertide service.

Our first real event was the Harvest meal, roast beef and all the trimmings were served, and although we had a sign up sheet as usual, and people signed up to indicate they were coming, they did not all attend. Such a shame as food is bought as to those who sign up. The meal was nice and it gave the opportunity of some who attended to see the new patio and newly decorated hall at PH.

Because of the attendance of the Harvest meal we decided not to have a Christmas /Advent meal but held 'a bit of a do' in the church on the 11th December. It was a bring and share food and the SC provided the drink and lucky dip. We had a mini quiz. Those who did attend enjoyed themselves.

We hope to reconvene our events in 2022 and look for the support of you all. Meeting one another outside of church services is different and it is always good to break bread together. If you are interested in joining the Social Committee do speak to one of its members, John James, Marilyn Hawes, Marian Bradley, Pam Bollen and Frances Downing. We don't bite and would look forward to new members.

*Frances Downing (Chair of Social Committee)*

## Flowers

We had quite a break. But started arranging the flowers back in church Easter and only four arrangers and are fewer now.

For Christmas, I was given a generous donation towards the Christmas trees, one for the church and the other for PH. I discovered later that the one for PH was not required as RBF had already done the decorations in the Coffee bar. But all turned out well because this meant a tree was able to go into the entrance of the church and the other in the nave. Marian Bradley decided she would no longer be on the rota, she is greatly missed. Thank you Marian for your artistry.

We are now three. Do please consider joining the rota, help and advice can be given. The more on the rota the less times you have to do it. A big thank you to all those who donate to the flower fund.

*Frances Downing (Flower Rota Co-ordinator)*

## Music

Everything happening in person having been closed down at Christmas 2020, Sunday services resumed via Zoom, which was more interactive for worshippers than viewing the Facebook stream. Hymns were still recorded remotely by the choir with organ accompaniment, and our Musical Director, Ewan Stockwell, put them together with accompanying pictures illustrating the words.

Online Evening Prayer continued on Wednesdays at 7pm until August, with the psalms chanted and the Magnificat sung, and from February, Compline was sung online on Friday evenings. An outdoor service for Ash Wednesday, round the firepit in the churchyard gave us the first opportunity to sing together for a very long time. Maundy Thursday and Good Friday Services outside also included some singing, and the 6 am Easter Vigil was also entirely outside, when Rachel Summers stepped in to sing the Exsultet at short notice, (Sally Johnson being still asleep) and made it her own. At 10.00 am on Easter Day was the first service inside the restored church building, with the new organ, played by Ewan. The choir sang with masks on – everyone had masks on – and at the end of the service we all processed outside into the churchyard, where we were able to sing 'Thine be the Glory' without any restrictions.

Sunday services included hymns and the sung parts of the Mass setting. Ewan had a few Sundays off in the summer, when Sally and Katy Friese Greene stepped in to play. In the summer, when the storage container was emptied, our large collection of music was moved by a number of kind volunteers to a new location in Peterhouse, pending a more permanent home. We own a good stock of choral music, including unpublished items by Dudley West and John Siggins, which should not be allowed to be lost, even if we do not have the forces to sing them at the moment.

Ewan introduced a new Mass setting, David Thorne's Mass of St Thomas, which the congregation have taken to singing very well, not least because the melody is printed in the order of service and shown on the screen, which enabled them to learn it. Ewan became increasingly more committed at his school work at the weekends and there were a couple of awkward Sundays, when the singing was unaccompanied, Sally being on placement in another church. Pam, Terre, Beryl, Peter and Tom maintained the singing very well. Judith Woolnough moved away in June, leaving us short of our strongest soprano. The congregation are all good singers and considering the choir is depleted, I think we do very well at singing the hymns and the mass setting.

Orchestra and choir were assembled for the Carol Service, thanks to Chris Marshall bringing his children to play, we had 3 violins, viola, cello, 2 flutes and oboe, and there are a number of new singers that have joined St Peter's. Sadly Ewan tested positive for Covid and could not be present at the Carol Service or any of the Christmas services, but fortunately Julian stepped in and played the organ for all of these. We felt very encouraged, hoping Ewan after his recovery would encourage an increase in singers and musical activities in the new year. The 'Choir email' is a way of keeping musicians and singers in touch, and if anyone would like to be in the 'choir' email group and receive a heads up on the hymns before Sundays, please do let Sally know. We welcome new singers joining St Peter's and we do hope some new choral activities may be arranged in the near future.

*Sally Holman – Interim Music Arranger?*

## Forest View Care Home Pastoral Care

My weekly visits to Forest View Care Home are now taking place again – the Home keeps me supplied with Covid testing kits and registers the results for me. When I first started visiting again, I only saw specific residents out in the garden, but the rules are gradually relaxing although I still only share the Sacrament with those I have been asked to. There is, also, a very simple need some the more mentally alert residents have, just for someone to chat with.

*Sue Diplock – Assistant Curate*

## Rising Son Café

The PCC set a budget for the purchase of items for the cafe. Drinks fridge, tables crockery and cutlery, pre items and many more. Although I could then order items, there were various delivery dates and delays. This was fine as we were planning to open when the Art trail was commencing. We did and it was a great success.

We have continued opening Saturday and Sunday afternoons. The plan was to open in the morning to coincide with the opening of the Preschool at the beginning of September. As the Preschool did not open the decision then was to open Tuesday mornings, Chinwag Tuesdays, had to give it a title. This has happened and we get the same regulars every Tuesday, I am hoping this will build.

The cafe catered for the Wood Street First event, Elders tea party which was held in PH early December. Great event with lots of lessons learnt.

Volunteers are much appreciated with keeping the cafe going. Why not volunteer you meet some great people, speak to me if you are interested.

*Frances Downing – Manager of Rising Son Café*

## Mother's Union

We did not hold our normal Epiphany Party in January due to covid restrictions and our first meeting was in March held via zoom where we had to give a virtual flower to someone and explain why and the meaning of the flower. This was harder than we thought but a good activity. In April we foolhardily met around the fire pit which was lovely to see people face to face again. We discussed the Petertide and rededication of the church event in June and we would be promoting MU within the church. Unfortunately this did not happen as covid restrictions had not been lifted by then. In June we also gave a fond farewell to Judith who moved to Devon and was a champion of MU at St Peter's. She is missed very much. During September we received notification from the Diocese about the change of subscription payments and that all payments to be made by DD directly to the diocese. This raised many questions and it was decided to have a meeting about this on 9<sup>th</sup> October (we hadn't met for some time) and it was only by a well timed email from Judith that she reminded us of a visiting speaker booking. The speaker was Lucy Bubb from the MU Dioceses and spoke about linked dioceses overseas and was very interesting. It was at this point in time that we also felt that the MU was fading with falling membership and after discussion both face to face and via email it was decided that St Peter's MU would cease on 31<sup>st</sup> December and accounts closed. Advice was sought from the dioceses and to date this is still work in progress. However if existing members wish to retain their MU membership they can do so at Diocesan level but still attend local meetings if they wish to do so. The MU banners need to be stored securely and with care within the parish or they can remain in the church with the Incumbents permission.

*Pam Bollen (Treasurer)*

## 22nd Walthamstow Rainbows

Over the year we did a variety of badges which the girls enjoyed doing this was achieved via zoom and then from Easter 2021 we went back to face-to-face guiding following all the guiding protocols and ensuring our risk assessment document covered all aspects of meeting during covid. It was strange initially going back especially as one of the girls joined during the lockdown and we met for the first time. As I was going to be moving during early 2022 I tried to get a volunteer to take over from me. It was suggested that I contact Red Balloon to see whether any of their volunteers would be willing to become a Leader of Rainbows and one was found and referred to me so that she can start the Girlguiding online volunteering process. Sarah Twitchet started around September 2021 and has proved to be an asset to the team with mentorship from me. The other member of the team is Frances Downing who with her previous experience in scouting has proved to be invaluable. I would like to thank both Sarah and Frances for all their hard work and thank the other leaders who may have covered for me over the year. On a more factual note, we have 12 girls attending, which is a good number for the number of leaders ratio with around 15 girls on the waiting list which we are gradually reducing. Ideally another volunteer Leader in Training would be helpful.

***Pam Bollen (Rainbow Leader)***

## 22nd Walthamstow Brownies

The brownies spent the first part of the year continuing to meet on zoom, as lock down restrictions eased, we met outside in St Peter's Churchyard doing treasure hunts and exploring nature. It has been wonderful making use of the patio area in front of the church a great gathering place for the girls.

From September we were back in the church centre and have a full pack of 24 girls with a long waiting list. Many of the girls had never experience brownies in the hall as they had joined during lock down.

The girls have been spending their time doing many creative activities for their express myself badge and interest badges are still popular especially cooking and grow your own. During their brownie journey girls can achieve gold, silver and bronze badges and this year we have presented our first Bonze awards.

***Carole Mitchell (Brownie Leader)***

## 22nd Walthamstow Guides and Rangers

The leaders carried on holding zoom calls until May when they resumed face-to-face meetings. The numbers during the lockdown did not change and it was so nice to see them even though under strict covid guidelines. The Guides and Rangers meet as one unit as this helps with leadership / girl ratios. The Rangers follow the same programme but at a different level. The leadership team work hard to ensure that the girls enjoy the meetings and this is reflected in their consistent high numbers (28 guides and 4 Rangers).

***Pam Bollen on behalf of the Guides Leaders***